



**DURHAM
CATHEDRAL**
THE SHRINE OF ST CUTHBERT

DURHAM CATHEDRAL

Choral Scholarship 2022

Role Description

ROLE TITLE:	Choral Scholar
REPORTING TO:	Master of the Choristers and Organist
LOCATION:	Durham Cathedral
KEY RELATIONSHIPS:	<ul style="list-style-type: none">• Master of the Choristers and Organist• Sub-Organist• Organ Scholars• Lay Clerks• Choristers• Music Administrator• Chorister Supervisor• Precentor• Vergers
BACKGROUND:	<p>Choral Scholarships are offered by the Chapter of Durham Cathedral to students who obtain admission to Durham University (Undergraduate or Postgraduate).</p> <p>It is usually not possible to combine the duties of a Choral Scholar with certain academic subjects (the Sciences, and those Social Sciences which involve laboratory work) because of timetabling clashes, but please check with us before applying.</p> <p>Choral Scholarships only remain tenable on condition that the holder retains their University place for the duration of the Scholarship.</p>
ROLE SUMMARY:	<p>Choral Scholars sing eight services per week across six days:</p> <p>Tuesday, Wednesday and Thursday 4.55 – 5.20 Practice 5.30 – 6.10 Evensong</p> <p>Friday (Lay Clerks and Choral Scholars only on Fridays) 4.45 – 5.20 Practice 5.30 – 6.10 Evensong</p> <p>Saturday 4.55 – 5.20 Practice 5.30 – 6.15 Evensong</p>

	<p>Sunday 9.05 – 9.50 Practice 10.00 – 10.45 Matins 11.15 – 12.30 Sung Eucharist 3.00 – 3.20 Practice 3.30 – 4.30 Evensong</p> <p>Monday is usually a day off. If Evensong is sung by the Lay Clerks and Choral Scholars only on a different day then the Friday timetable is used. The Cathedral reserves the right to amend the days and times that Choral Scholars are required to sing.</p> <p>Choral Scholars keep the following terms (referred to as “Choir terms”):</p> <ol style="list-style-type: none"> 1. The start of University induction week until 25 December; 2. The first day of the University Epiphany Term until Easter Sunday (with variations dependent upon the date of Easter); 3. The Sunday before the Easter Term (adjusted according to the date of Easter) until the second or third Sunday of July.
<p>BENEFITS:</p>	<p>The Choral Scholarship is worth approximately £4021.03 per year, plus additional fees.</p> <p>Singing lessons will be provided free of charge.</p>

KEY DUTIES AND RESPONSIBILITIES:

- To sing as part of the Cathedral Choir for regular rehearsals and services (usually eight per week in the pattern set out above).
- To sing for additional special services such as the Advent Procession, Nine Lessons and Carols, Midnight Eucharist, Easter Dawn Vigil, and for Diocesan services such as Ordinations and Installations.
- To sing at special services such as weddings, funerals and external services. These services will normally attract an additional fee.
- To sing for concerts and broadcasts (radio and television). These services will normally attract an additional fee.
- To prepare all music thoroughly in advance.
- To take instruction from the Master of the Choristers and Organist, Sub-Organist and your appointed Lay Clerk.
- To attend the half-termly Choral Scholar meetings with the organists.
- To attend choir tours and external services in the Diocese and further afield such as joint services with Newcastle Cathedral and St Mary's Cathedral, Edinburgh, and the Northern Cathedrals' Festival.
- To assist at chorister recruitment events when required.
- To behave appropriately at all times around the choristers.
- To undertake training courses (e.g. Safeguarding) as required.
- To undertake some general administration in the department as required.
- To assist with Probationer training as required.

The main duties and responsibilities of your role are outlined in your role description. This list is not exhaustive and is intended to reflect your main duties. Changes may occur over time and you will be expected to agree any reasonable changes to your role description that are in line with the general nature of your role. You will be consulted about any changes to your role description before these are implemented.

COMMON DUTIES AND RESPONSIBILITIES:

Health and Safety

Under the Health and Safety at Work Act 1974, whilst at work the post holder must take reasonable care for his/her own health and safety and that of any other person who may be affected by his/her acts or omissions. In addition, the post holder must co-operate with the Cathedral on health and safety and not interfere with or mis-use anything provided for his/her health, safety and welfare.

Confidentiality

The role holder must comply with Durham Cathedral's policies and procedures regarding the sharing of confidential and personal data.

Safeguarding

Durham Cathedral is committed to safeguarding. If at any time the role-holder sees or hears anything that could suggest a safeguarding risk or has any other reason to be concerned, it should be reported immediately to the Cathedral Safeguarding Officer.

Choral Scholars are required to observe the Cathedral's safeguarding policy and procedures at all times and the role is subject to completion of a confidential self-declaration form and an Enhanced DBS with Children barred list check and successful inclusion on the single central register of Durham Cathedral Schools Foundation for safer recruitment before commencing duties because the role holder will work closely alongside children who are also pupils of the Foundation. In addition, the role holder will be required to sign a code of conduct and undertake safeguarding training provided by the Cathedral. This role involves regulated activity.

Equality, Diversity & Inclusivity

Durham Cathedral is committed to promoting a diverse, non-discriminatory and inclusive community that gives everyone an equal chance to learn, work and live free from discrimination, bias and prejudice. Our equality policy includes responsibility for all our people to eliminate unfair and unlawful discrimination, advance equality of opportunity for all and foster good relations.

Live Streaming

The majority of the choral services at Durham Cathedral are live streamed. No additional fees are payable to Choral Scholars when statutory services are live streamed, but separate arrangements are in place for some Diocesan, special and external services as well as concerts.



Person Specification

This section outlines the requirements and qualities the role-holder needs in order to fulfil the role. These are divided into 'essential' and 'desirable' criteria. 'Essential' criteria are those that the role-holder absolutely must have in order to do the role; that is the role cannot be done without those qualities. 'Desirable' criteria are those qualities that would be either useful, an advantage or preferable to have in order to do the role or those which can be obtained through training during the course of the scholarship; that is the role can be done without those qualities. The table below also identifies how the criteria will be assessed. Please ensure that you demonstrate, as a minimum, the 'A' criteria on your application form.

A: Application Form

I: Interview

A & I: Application Form & Interview

Ref:	Criteria	Essential / Desirable	A / I
	QUALIFICATIONS		
1.	Undergraduate or Postgraduate degree in progress at Durham University (or due to start in or before October 2022)	E	A
	Singing qualification (ABRSM or equivalent)	D	A
	EXPERIENCE		
	Well-developed singing voice with a good range and tone	E	I
2.	Experience of singing in a choir or vocal group	E	A
	Experience of singing for services in an Anglican church	D	A&I
	KNOWLEDGE		
	Knowledge of Anglican church repertoire	D	I
	Knowledge of safeguarding practices	D	A&I
	SKILLS / APTITUDES		
	Able to read music	E	I
	Strong sight-reading ability	E	I
3.	Able to work as part of a team	E	A&I

	PERSONAL ATTRIBUTES & COMPETENCIES		
	Confident performer, both as a soloist and in a choir	E	I
4.	Reliable, punctual and organised	E	A&I
5.	Professional manner, suitable for working with children and adults	E	A&I
	CIRCUMSTANCES		
	In sympathy with the mission and ministry of the Cathedral*	E	I
	Willing to carry out the scholarship flexibly	E	I

**While it is not a requirement of the role to be a communicant member of the Church of England, Choral Scholars sing for services so it is essential that the role holder is in sympathy with Christian worship.*