

CENTRE FOR CATHOLIC STUDIES (CCS)

DEPARTMENT OF THEOLOGY AND RELIGION

DURHAM UNIVERSITY

**APPLICATION FOR THE AWARD OR RENEWAL OF A POSTGRADUATE SCHOLARSHIP OR BURSARY IN CATHOLIC THEOLOGY / CATHOLIC STUDIES WITHIN THE DEPARTMENT OF THEOLOGY AND RELIGION AT DURHAM UNIVERSITY, 2025-26**

Please read the **Information and Notes for Postgraduate Scholarships and Bursaries in Catholic Theology / Catholic Studies within the Department of Theology and Religion 2025-26** prior to completing this application form.

All applicants must complete Sections 1 to 5. Applicants should return the completed form to the CCS Manager (theresa.phillips@durham.ac.uk) with a covering letter (see below), a copy of their research proposal, and evidence of their household income (see Section 4 below) **by Sunday 1 June 2025.**

**Before** submitting this scholarship application form**,** applicants who are new candidates for a postgraduate degree within the Department of Theology and Religion must complete a standard DU application for postgraduate admission online. Applicants must have been formally offered a place on an eligible course of study before their application for a CCS Scholarship/Bursary can be considered. The advised deadline for completing the online programme application with all supporting documents is **Sunday 11 May 2025.** (For details see [Application Process - Durham University](https://www.durham.ac.uk/departments/academic/theology-religion/postgraduate-study/application-process/))

Your covering letter should include: details of your proposed course of study (e.g. anticipated modules and envisaged dissertation topic for MA students; a summary of the research proposal for research students); details of how your proposed course of study fits into the story of your academic career; and how you plan subsequently to use your studies in relation to Catholic theological education and/or research, and/or wider service in church/society.

Please note that the University may need to seek further evidence to substantiate any claims made on this application form.

**SECTION 1 - YOUR DETAILS** PLEASE USE BLOCK LETTERS

|  |  |  |  |
| --- | --- | --- | --- |
| SURNAME: |  | DATE OF BIRTH: |  |
| FORENAME(S): |  |
| HOME ADDRESS: |  |
| E-MAIL: |  |
| TELEPHONE:  |  |
| Durham University Student ID: | (*You will find this 9 digit number on your formal offer letter. If you have not received your formal offer at the time of submitting this application, please forward your DU student ID to the CCS Manager as soon as you receive it.)* |

The CCS would find it helpful if you could indicate, by ticking in the table below, where you heard about CCS Scholarships and Bursaries.

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Department mailing |  | Email from the CCS |  |  |
| Newspaper/magazine advertisement |  | CCS/Other website |  |  |
| Social media: Facebook/Twitter |  | Tutor/friend |  |  |
| Other (*please give details*) |  |

**SECTION 2 - YOUR STUDIES**

**2.1 Details of your course at Durham University**

|  |  |
| --- | --- |
| Programme of Study: |  |
| Date of entry: |  | Full-time or Part-time - *Please delete as applicable* |
| Home / Overseas student – *Please delete as applicable* |
| For PhD, IPhD and DThM applicants only – *Please give the name of your primary supervisor (if known).* |

**2.2 Details of current degree(s)**

Please give subject and class of any degree currently in process (give university and year) AND please give marks already awarded for years/courses already completed.

**2.3 Details of previous degree(s)**

Please give subject and class of degrees already obtained (give university and year) AND please give marks awarded for each course completed in each year of study.

**2.4 Please detail how your programme of studies relates to Catholic Theology / Catholic Studies**

**SECTION 3 – REFERENCES**

**New students: It is the applicant’s responsibility to contact a suitable referee and ensure their reference/statement is sent to the CCS Manager (****theresa.phillips@durham.ac.uk****) to be received before the relevant application closing date shown on the front of this form.**

 A reference form is available at <https://tinyurl.com/ccs-reference-form-2024-2025>

Please give the name of the referee you have approached here: ………………………………………………...

**Current students: It is the applicant’s responsibility to ask their primary supervisor to send a progress report to the CCS Manager (****theresa.phillips@durham.ac.uk****) to be received before the relevant application closing date shown on the front of this form.**

Please give the name of your primary supervisor here: ……………………………………………………………...

**SECTION 4 - FINANCIAL STATEMENT (ALL parts MUST be completed by ALL applicants)**

THIS INFORMATION WILL BE KEPT ENTIRELY CONFIDENTIAL AND USED ONLY IN RELATION TO DETERMINING THESE AWARDS.

4.1 Evidence of household Income

Please submit with your application form either:

1. a copy of your most recent Student England letter confirming the financial breakdown of your maintenance grant/loan; or
2. A copy of your most recent P60, confirming your household income.

International students should submit equivalent official documents to show evidence of household income. All evidence should be an English translation.

**4.2 Expected income for 2025-26**

*All headings relate to total per annum amounts.*

|  |  |
| --- | --- |
|  *Source of income* | *Amounts* |
| Have you applied for any other scholarships or grants? *If so, please give details below and provide updates via the CCS Manager after submitting your application* |  |
| Name/s  | Date results will be known |
|  |  |  |
|  |  |  |
|  |  |  |
| Will you be eligible for a maintenance loan from the Student Loan Company (or equivalent if an international applicant)? *If so, please give the expected amount of the loan*  |  |
| Please give the amount of any savings |  |
| Please give details of any other personal income (including expected earnings for 2025/26) |  |
| Will you receive any other support (e.g. from parents/spouse)?*If so, please give estimated amount of support* |  |
| **YOUR TOTAL EXPECTED INCOME FOR 2025-26** |  |

Other information

Do you have any dependants?

*If so, please give number and relationship*

Please give any other information which may be relevant to your application

*(e.g. significant expenses, existing debts from previous degrees)*

**SECTION 5 – DECLARATION (to be completed by ALL applicants)**

*Submitting false information or omitting relevant information on this application will be considered a major offence in terms of University discipline.*

I confirm that the information supplied is correct to the best of my knowledge.

|  |  |
| --- | --- |
| Applicant’s signature:  |  |
| Date: |  |

**Sections 6 and 7 below to be completed by the Department of Theology and Religion.**

## SECTION 6 – COMMENTS BY THE CCS SCHOLARSHIPS COMMITTEE OF THE DEPARTMENT OF THEOLOGY AND RELIGION

**SECTION 7 - RECOMMENDATION OF THE CCS SCHOLARSHIPS COMMITTEE OF THE DEPARTMENT OF THEOLOGY AND RELIGION**

Recommended for Award YES / NO (please delete)

|  |  |  |
| --- | --- | --- |
| If  **YES** | Award: | **…………………………………………………** Value: …………………. |

Signature of the Director of the Centre for Catholic Studies: Date:

Signature of the Department’s Director of Research: Date: