Global Engagement Grant Application Form (Michaelmas Term 2024)

Application Guidance

Important Information:

- The deadline for submissions is **Thursday 14th November 2024 (23:59 GMT)**

- The application guidelines can be accessed here

Please note: as part of the application form you will be asked to request a HoD supporting statement. All HoD statements should be completed and applications submitted **before** the deadline.

If you have any questions please contact international.partnerships@durham.ac.uk

Privacy Notice: The information on this form will be used by Durham University for administration of the Global Engagement Grant (Epiphany Term Call). In submitting this form you consent to the information which you provide being held and processed by the International Office at Durham for the purpose specified above. At Durham University information is managed in accordance with the provisions of the General Data Protection Regulations. Click on the link for further information about Durham University's Data Protection Policy

Please click next to begin your application.

Applicant Information

1. Title: *

2. Name: *

3. Surname *

4. Department: *

5. Faculty: *

- ◯ Arts & Humanities
- ◯ Durham Business School
- ◯ Science
- ◯ Social Science & Health
- ◯ Other

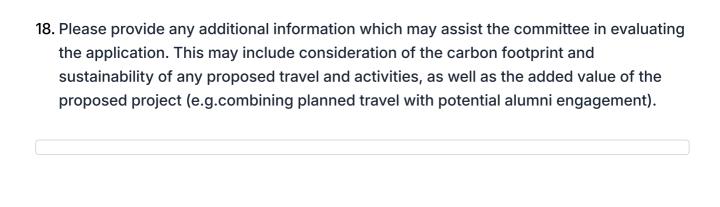### 6. Position / Role: *

7. Email: *

Information about proposed partner

8. Name of institution: *

9. Country (of Institution) *

10. Name of Collaborator (at Partner Institution) *

11. Position / Role of Collaborator *

Description of partnership development / engagement activity

12. Indicative dates of proposed activity: *

13. Provide an outline of the type of activity proposed: *

14. Briefly outline why your chosen partner is the strongest and most appropriate for the proposed activity? *

15. Please outline how the potential outputs of your proposed activity aligns with the call's aim to support Durham's global engagement.Please also include any indicative timelines. Outputs may include planned co-authored publications, external grant applications, targeted profile raising activities, and proposals for joint programmes or other educational activities *

16. Have you applied for a Global Engagement Grant in any previous calls? *

○ Yes
○ No

17. If you answered yes to the previous question, please briefly outline any outputs (such as co-authored publications and/or external grant applications) arising from these as a result of the previous internal funding. Please note that absence of any evidenced attempt to produce such publications or grant applications may impact on decision for future support through this scheme. (NB the paper submissions or grant applications do not have to have been successfully accepted/awarded.)

18. Please provide any additional information which may assist the committee in evaluating the application. This may include consideration of the carbon footprint and sustainability of any proposed travel and activities, as well as the added value of the proposed project (e.g.combining planned travel with potential alumni engagement).

Budgetary Information

19. Please provide your personal research code (normally beginning with an S): *

[   ]

20. Total Budget amount requested (£): *

[   ]

Itemised amounts requested (£):

21. International Travel (in or outbound)

[   ]

22. Subsistence costs associated with travel (hotel etc)

[   ]

23. Costs of arranging and hosting meetings and workshops

[   ]

24. PGR time to support development of engagement activity

[   ]

25. Other (please specify)

26. Please provide any further context / justifications for your budget request: *

Applicant Signature (Electronic)

In signing this form you agree that the information you have submitted is correct to the best of your knowledge:

27. Name: *

28. Date: *

29. Signature (please insert your initials): *

Important Guidance for requesting HOD Supporting Statement

At this stage of the application, you are requested to **click on 'Finish later'** (at the bottom of the page).

When prompted, please copy the link provided and forward the 'link for your application' via e-mail to your Head of Department/School to request them to complete the next section.

Once your Head of Department/School finishes the next section, they will forward the link to you, to complete and submit the application form.

Head of Department / Faculty Statement:

This section must be completed by the Applicant's Head of Department/Faculty

30. Name of Department or Faculty: *

31. Please provide a short statement on how you think this application supports the internationalisation objectives of the Department/Faculty/University: *

HoD / HoS Signature:

32. Name: *

33. Electronic Signature (add initials): *

34. Date: *

Important Guidance

At this stage of the application, you are requested to **click on 'Finish later'** (at the bottom of the page).

When prompted, please copy the link provided and forward the 'link to the application' via e-mail to the applicant who will complete/submit the application.

Submit your application

Your Head of Department/Faculty will have completed the previous section.

Please check that all fields of the form are completed.

You can now submit your application.