



TREVELYAN COLLEGE FRESHERS' HANDBOOK 2023



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A Message From the Senior Freps

Hey hey! Congratulations on making it to Durham University, and welcome to Trevs! We at Trevelyan College are excited to meet you all in September and hope you are too!. We are James & Clemie, the Senior Freshers' Representatives (Freps) for 2023, and we will be working with our Frep team to organise and run an amazing Freshers' Week.

You'll hopefully find all the information to answer any questions you may have about Trevs, but you can always feel free to ask more questions on our various social media! We'd recommend you read this handbook, and hope you look forward to arriving! P.s you should also read the other handbook!

See you when we see you :)

A Brief History of Trevelyan College

Trevelyan College was founded in 1966. Originally, Trevs was an all-female College in response to rising demands for residential places for women in Durham. Men first arrived at Trevs in 1992 and now, in 2023, the College is completely mixed. It was quickly recognised that Trevs' small size allowed everyone to get to know virtually everyone; as a result, we pride ourselves on being known as the friendliest College in Durham!

There have been several extensions to the original building; the Sir James Knott Hall in 1976, followed by the addition of 50 en-suite rooms (K Block) in 1991, while a tennis court was added in 1999. Trevs is now home to around 1,000 students, about 30% of whom live in. The College was named after Dr. George Macaulay Trevelyan, a famous historian, and Chancellor of the University from 1950 to 1957.

Trevs' unique hexagonal design has become a defining feature of the College. No matter where you look, there's surely a hexagonal shape somewhere, and it can be interesting trying to get from point A to point B but we love it; it reflects yet another endearing characteristic of the College. The design by architect John Eastwick-Field won the building the Civic Trust Award for "making an outstanding contribution to the surrounding scene".



The JCR

JCR stands for “Junior Common Room”, and is the community of undergraduate students within Trevs. The JCR works closely with College to add to all elements of the student experience. The JCR will impact your time here at Trevs greatly, and being a member will enhance your opportunities and university experience! In short, the JCR helps make Trevs more than just student halls. The JCR provides services such as:

- Running social events, such as balls and concerts, throughout the year.
- Organising formal dinners in which all of College can come together to enjoy a meal and often a night in the bar afterwards!
- Looking after some college facilities such as the gym, table football table, and pool table.
- Providing welfare support to Trevs students.
- The Buttery (our very own fantastically stocked corner shop and toastie bar!)
- Enabling the running of societies such as sports clubs and musical groups.

All College JCRs charge a ‘JCR due’ or “levy” to cover the costs of these services. In Trevs, the levy is £140, and is paid once at the beginning of your time here to cover your whole time at Trevelyan (regardless of whether you are on a 3- or 4-year course). Within this Freshers’ Pack, you will find details on how to pay the JCR levy and become a member which will allow you to get the most out of college life. Crucially, if you do not pay the JCR levy, you **will not be able to**:

- Join Trevelyan College societies and sports clubs.
- Attend JCR meetings which allow you to voice your opinions on how the JCR operates and wider university issues.
- Use the JCR sport equipment or rent out JCR camp beds.
- Apply for JCR funding to help cover costs of university life.
- Have priority access to JCR events such as Summer Ball and Trevs Night
- Apply to work at the Buttery
- Run for positions within the JCR (such as the Treasurer or Publicity Officer).
- Receive the JCR member discount on gym membership (non-members pay £160 per year, whilst members pay £50).
- Participate in JCR elections that decide your elected officers.
- Attend JCR dinners.

You will have received details of how to pay the JCR levy and other optional charges in the Freshers Pack. If you have any questions about the JCR levy, please contact Kush Pandey (JCR Treasurer) at trevelyan.treasurer@durham.ac.uk or George Little (JCR President) at trevelyan.president@durham.ac.uk. We are keen to ensure that financial pressures do not prevent incoming undergraduates from enjoying all the wonderful services on offer in the JCR. As such, should you anticipate that you will be unable to pay the full levy amount upon your arrival to Durham or have any related worries, please contact either Kush or George.

College Officers

PRINCIPAL: PROF. KUNLE ADEYEYE
adekunle.o.adeyeye@durham.ac.uk

As College Principal, I have overall responsibility for leading the implementation of the University strategy within the College and working with the other College Officers to maximise student experience. I represent the College at the Board of Colleges and University Senate. In addition to college responsibilities, in my capacity as Professor of Physics, I conduct advanced research in nanotechnology and spintronics. For the duration of your time at Trevelyan, I hope you will have the boldness and tenacity to venture out of your comfort zone, explore without limits and achieve amazing things that will serve as a launch pad to your future success. I look forward to meeting you all soon. If you have any questions, concerns or suggestions, do not hesitate to contact my staff or me.



VICE PRINCIPAL: DR MARTIN BRADER
m.d.brader@durham.ac.uk

As Vice Principal I support the Principal with the management of the College and implementation of the College's strategy. At Trevelyan, I have responsibility for student enrichment and work alongside student leaders and groups to develop opportunities for students across a range of areas, including sport, outreach, volunteering, art, music, theatre, and scholarly activity. I also deliver alumni relations and engagement activities for our thriving alumni community. In addition, I support our activities for recruitment, communications, and membership, and am responsible for student discipline. My office is located on the Ground Floor of G Block in the main College building.



ASSISTANT PRINCIPAL: DR HANNAH MARTIN (SHE/HER)
trevelyan.studentsupport@durham.ac.uk

As Assistant Principal of Trevelyan College, I am responsible for overseeing the day-to-day running of student support and wellbeing in College. Navigating student life can be challenging and I am here to guide you in accessing support. My office is located on the ground floor of G Block, and you can either make an appointment to meet with me or stop by during my drop-in hours. I support students with a range of queries, for example: mental health and wellbeing, academic worries, financial worries, health concerns, relationship and friendship issues. The College Student Support Office can offer you advice and support and where necessary, liaise with other departments on your behalf. I'm always happy to chat and support you in accessing the help you need.



Other College Staff

OPERATIONS MANAGER: JANICE WARE

janice.ware@durham.ac.uk

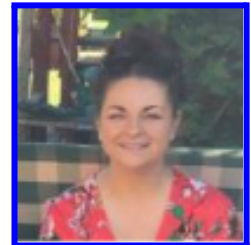
My role in College oversees Porters, Housekeeping, reception, building maintenance, on-going refurbishments, and College events. My office is located on G ground floor, please come to see me if you are having problems with your accommodation or need help planning an event.



COLLEGE ADMINISTRATIONS COORDINATOR: KAYLEANN HOYE

trevelyan.collsec@durham.ac.uk

I am responsible for College administration at Trevelyan. Acting as the first point of contact for many internal and external stakeholders of the College, the Administration Coordinator is a central role and contributes to the smooth running of the College. I am secretary to our College Principal and support the Principal and Vice-Principal in delivering an exceptional student experience.



STUDENT SUPPORT ADMINISTRATOR: HOLLY BAINBRIDGE (SHE/HER)

admission.trevelyan@durham.ac.uk

trevelyan.studentsupport@durham.ac.uk

I am responsible for student support administration. I work alongside the Assistant Principal to ensure all students feel supported throughout their time at Trevelyan College. I can assist in answering your queries, setting up support meetings with the Assistant Principal or signposting to the appropriate support systems in place at the University. Do not hesitate to ask me anything, if I don't know the answer, I will be able to put you in touch with the right person to help you.



OPERATIONS TEAM LEADER: JIM JOHNSON

james.johnson@durham.ac.uk

I have worked for the University for almost 30 years, starting at Van Mildert in 1991 and moving to Hatfield and Castle in 2008. I joined Trevelyan College in April 2016 having felt the “force” and left the dark side to join Trevs’ Jedi army. As Operations Team Leader, it is my responsibility to manage the Porters and to maintain our buildings so you will often see me rushing around with my toolbox. My office is opposite the JCR Office so please pop in if you have any questions.



RECEPTIONIST: KATHRYN CULLEN

kathryn.cullen@durham.ac.uk

I am the College receptionist, answering a range of day-to-day enquiries, issuing keys, making room bookings, and handling student mail. A friendly first point of contact for students and visitors.



FINANCE TEAM

trevelyan.finance@durham.ac.uk

We are the Finance Team working in Trevelyan who deal with any queries or problems regarding your College residence or tuition fee bills. Office hours on Monday, Tuesday, Thursday, & Friday, 9am - 5pm are to help with your enquiries.

FOOD AND BEVERAGE SERVICE MANAGER: DAWN PURDY

dawn.purdy@durham.ac.uk

I direct the dining hall staff and oversee the team to deliver exceptional service to our students.

HEAD CHEF: ROB CUMMINS

john.cummins@durham.ac.uk

I direct my team of chefs and kitchen porters to deliver quality food to our students.

HOUSEKEEPING TEAM: GILLIAN EMBLETON

gillian.embleton@durham.ac.uk

I manage the team of housekeeping staff and support Janice and Jim in the day-to-day domestic operations at Trevelyan College.



R.S.As (porters)

trevs.porters@durham.ac.uk

The RSA team consists of David, Allan, Dean, Richard, Martyn, and Colin. We are available 24/7 for any issues ranging from maintenance to welfare. We're always around to help or just for a friendly chat!

LIBRARIAN: TIM FOWLER

t.s.fowler@durham.ac.uk

I'm originally from Northern Ireland, but I've lived and worked in Durham since coming here as a student in the 1980s. I'm a graduate of the University – not Trevs; it was still a women-only college then. Of course, I may have visited the bar once or twice.



2023/24 marks 21 years since I started working here and I'm very proud that throughout that time Trevs Library has been widely recognised as setting a standard for what a College library at Durham can be.

Our aim is to provide a first-class library service and relaxed working environment. I'm joined in this endeavour by the library assistant Mary Fowler who makes sure you can find the book you want, where it's supposed to be. She also runs our social media so look out for us on Facebook and Instagram.

When I'm not being a librarian, I'm an abstract artist (you can see my work on the Cobbles), comedy writer, obsessive music fan and occasional DJ.

COLLEGE CHAPLAIN: REBECCA AMOROSO (SHE/HER)

hillcolleges.chaplain@durham.ac.uk

Hello, I'm Rebecca, Chaplain to the Hill Colleges - Trevelyan, Grey, Van Mildert and Collingwood. I'm here to listen and support you, as well as provide opportunities for prayer, worship and reflection. I am part of a diverse chaplaincy team across the university; we are a safe, inclusive team, welcoming all faiths and none.

We have a Faith Space at Trevs, upstairs at the James Knott building, which is open all day for prayer, meditation, quiet reflection and breathing space.

The Hill Colleges Chapel is the Chapel at Fountains Hall, Grey College. I'm looking forward to meeting you all, drop in or make an appointment using my QR code.



JCR Executive Committee

PRESIDENT: GEORGE LITTLE (HE/HIM)

trevelyan.president@durham.ac.uk

Hi everyone! I am George and I'm your JCR President for this academic year. I work with the executive committee and other JCR position holders to ensure the smooth running of the JCR and implement any changes you would like to see. I act as a representative of students to College and the wider university to make sure your voice is heard. Essentially, I'm here to make sure Trevs is offering you the best student experience it can!

Feel free to email me with any questions or concerns, alternatively you can usually find me around college.



VICE-PRESIDENT: THOMAS HEWITT (HE/HIM)

trevelyan.vicepresident@durham.ac.uk

Hi, I'm Thomas, a 3rd year History student and your JCR Vice President. My job is to assist George as President to help deliver with the rest of the Exec the best JCR experience for you. I coordinate our very popular college stash orders and organise academic events in college throughout the year. You will see me at Formals on the door welcoming people and trying to maintain order. I also chair JCR Committee, which acts as a student think tank for ways in which we can improve the JCR and student life in Trevs.



TREASURER: KUSH PANDEY (HE/HIM)

trevelyan.treasurer@durham.ac.uk

Greetings everyone!!! My name is Kush, and I'm a 3rd year physics and astronomy student. I am currently the Treasurer for the JCR, which means I handle everything related to money! Some key aspects of my role include:

- Verifying and overseeing money that comes into College such as Freshers' week, events, and the buttery, and money that is spent on the amazing events hosted throughout the year such as Winter Ball, Trevs Night, Trevs Day, and Summer Ball
- Deciding with the Finance Committee (Fincomm) how money should be allocated to individuals, and clubs and societies for expeditions over the summer and to purchase necessary equipment for the designated club/society.



WELFARE OFFICERS: MATTHEW HALL (HE/HIM) & AYSIA ORBELL (SHE/HER)

trevelyan.welfare@durham.ac.uk

Hey, we're Alysia and Matthew. We study Engineering and Maths respectively, and we are your Welfare Officers for 2023/24. As Welfare Officers our main responsibilities are:

- To run welfare campaigns in College
- To hold weekly drop-in meetings where students can come for a chat and a non-judgemental listening ear.

As welfare officers we are also heavily involved in Freshers' Week and making sure everyone feels welcome and is settling in. You should hopefully see us around College in Freshers' week and have a chance to get to know us. Also feel free to drop us an email at any point if you have any queries or want a chat.

Our social media accounts where we post signposting information and other things:

Facebook - @TrevelyanCollegeWelfare

Instagram - @trevswelfare

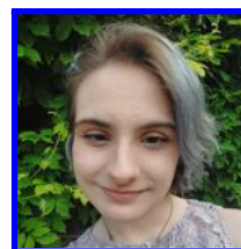
Tiktok - @trevswelfare



SOCIAL CHAIR: PATRICIA MORENO-GONZÁLEZ (ANY PRONOUNS)

patricia.moreno-gonzalez@durham.ac.uk

Hi Trevs! I'm Patri, this year's Social Chair. I'm a 2nd year Liberal Arts Student. You will probably see me running around college, lounging in the SU or trying to find the best places to eat in Durham. As the Social chair, I work with and lead the Events Committee to plan all the events in college, some would say we are the life of the party! And even if we work hard to make all the events amazing, we also get to chill and enjoy them fully, and members of the committee get a 50% discount for helping with the preparation 😊 So, if you are a creative person or would just like to be involved with events in college and give your input, feel free to join us!



SERVICES OFFICER: SAMAWIYA ASIM (SHE/HER)

trevelyan.services@durham.ac.uk

Hey Trevs!, I'm Samawia Asim, a third-year accounting and finance student as well as your current Services officer. My priority will be to Organise Joint Formals by working closely with the college to handle applications, seating plans, and dietary requirements, guaranteeing that these events are delightful and inclusive for all. I take care of all the domestic appliances belonging to our JCR. From ensuring their proper maintenance to keeping them well-stocked. As Services Officer, I will also be responsible for the upkeep of our beloved JCR Pool and Football Table. Making sure all recreational areas are in enjoyable conditions, and I will maintain regular communication with the relevant College Staff, fostering a strong partnership to address any concerns or suggestions. Together, we will create an environment where everyone feels heard and valued.



PUBLICITY OFFICER: TENNYSON GODSELL (HE/HIM)

trevelyan.jcr@durham.ac.uk

Hi everyone! I'm Tenny, a third-year English Lit student and your current Publicity Officer! This means I'm in charge of promoting, publicising, and advertising anything that the JCR is up to. I'm responsible for Trevs' social media accounts, managing the website (check out trevsjcr.com), minuting JCR and Exec meetings, and sending out the fortnightly newsletter to keep everyone up to date on College life! I'm also your go-to if you want to publicise anything or send out any information. Check out the following socials to stay in the loop on all the exciting things happening in College!



- Facebook Group: Trevelyan College
- Instagram: @trevsjcr
- Snapchat: trevs.jcr
- TikTok: @trevsjcr

INTERNATIONAL STUDENTS' REP: HUGO FUNG (HE/HIM)

kwan.y.fung@durham.ac.uk

Hi, I am Hugo, the International Representative for Trevs. I'm a second-year student studying marketing and management, but at the same time my primary role in this college is to ensure the well-being of all international students at our college. To promote a sense of belonging and cultural exchange, I organise various events throughout the academic year, including the Lunar New Year formal and the International Music Concert. If you ever have any concerns or questions, don't hesitate to approach me; I'm always here to lend a listening ear!



CLUBS AND SOCIETIES: POSITION NOT CURRENTLY HELD

This could be you! The Clubs and Societies Officer has overall responsibility for all the ratified JCR clubs and societies here at Trevs. They represent their interests, and act as a point of contact for them to College and the wider University. They organise annual pictures for each club and society. They also organise a JCR society fair during the Welcome and Orientation Week (Freshers' Week). They work closely with various tier 2 positions holders such as the Sports Rep, Music Reps, Art Rep, and Charity & Volunteering Officers.



BUTTERY CHAIR (EX-OFFICIO): JAMES TAYLOR (HE/HIM)
trevs.buttery@durham.ac.uk

Hello - I am James, your Buttery Chair. My responsibility within the JCR is to make sure that the Buttery (our college shop) runs smoothly. The Buttery is run for our students so if you want anything stocked feel free to drop us an email! We are run by students for students so hiring will take place in first term - keep an eye out to apply! In my role as Buttery Chair I:



- Ensure that the day to day operations of the Buttery run well
- Work with the Buttery committee to make sure that the Buttery can be the best it can be
- Oversee hiring and student employment
- Organise work at external events (so keep an eye out for us at any Balls you are at!)

SABBATICAL BAR STEWARD (EX-OFFICIO): GEORGE SCHOLEY (HE/HIM)
trevelyan.bar@durham.ac.uk

Hi! My name is George, I grew up on a farm in Lincolnshire, and now it is my job as bar Sabb to keep the bar running for you all to enjoy. You will often find me at the pool table or darts board as I play in College teams for both. As part of my job I will be working closely with the JCR exec to organise events such as those you will experience in Freshers' week. I also manage a team of fantastic bar staff who are always happy to serve you at the bar. This team is open to application during October so please apply if bar work interests you. But all in all, enjoy yourself and have a great year.



CHAIR (EX-OFFICIO): AKSHITA SINGH (SHE/HER)
akshita.singh@durham.ac.uk

Hi, I'm Akshita, a 3rd year Law student and your JCR Chair. I am impartial and am elected to hold the Exec accountable for their work and act as a bridge between them and the student body. My job is to uphold College democracy and ensure you all as JCR members have the opportunity to have your say. You will see me chairing JCR meetings and conducting elections for positions in the JCR for which I would encourage all of you to participate. I sit on panels and ensure fair representation for all and am responsible for administering the JCR's clubs and societies. I am assisted by the Steering Committee, which helps me run JCR Meetings and deliberate on constitutional issues. I also know every JCR document word for word (no guarantees as of now)! Feel free to email or message me with any questions throughout the year. Looking forward to getting to know all of you!



Meet Your Fregs

Fregs (Freshers' Representatives) are a team of volunteer undergraduate students who have the duty of answering any questions you may have, and to help welcome you to Trevs by helping to run the Freshers' Week. At least 2 Fregs will be assigned per landing, but every Freg is there to help anyone.

Exec Fregs

These Fregs have specific roles in the College, and may be slightly busier than other fregs due to this.

Senior Fregs

James (he/him)

Clemie (she/her)



President
George



Vice President
Thomas



Treasurer
Kush



Welfare Officers
Matthew & Alysia



Social Chair
Patri



Services Officer
Samawiya



Publicity Officer
Tenny



International Rep
Hugo



Exec Freps Continued

Buttery Chair

James



Bar Sabb

George



Chair

Akshita



Clubs and Societies

N/A



Freps This Year

Friendly faces helping out during Freshers' Week 2023, running activities and here for you to ask questions. 1 minimum will be assigned per landing.

Alistair
(he/him)



Bella
(she/they)



Bella
(she/her)



Ben
(he/him)



Caitlin
(she/her)



Carolyn
(she/her)



Charlie
(they/them)



Charlotte
(she/her)



Dan
(any)



David
(he/him)



Elliot
(he/him)



Eloise
(she/her)



Emma
(she/her)



Eva
(she/her)



Folu
(he/him)



Harry
(he/him)



Helena
(she/her)



Isaac
(he/him)



Jess
(she/her)



Justin
(he/him)



Monica
(she/her)



Natalie
(she/her)



Piper
(she/her)



Rosie
(she/her)



Sarah
(she/her)



Tom
(he/him)



Tom
(he/him)



Vera
(she/her)



Map



Checklist

Essentials

	Blanket	<u>Bowls/Plates/Cutlery*</u>	Chargers
Clothes	Coat Hangers	Drying Rack	Duvet and Cover
Extension Cable	<u>Formal Clothes</u>	First Aid and Medicine	<u>ID</u>
Fitted Sheet	Lamp	Loose Change	Mugs
<u>NHS Details</u>	Passport	Pillows and Cases	<u>Student Loan Details</u>
Sunglasses	Towels	Toiletries	Umbrella
			Water Bottle

At the very least, make sure you have ID for registration (Passport, driving details, or birth certificate), a bank card for various purchases on your first day here (gowns, JCR Levy, T-Shirts, Gym Membership, Platinum Pass) (cash transactions will be available) , and Formal Attire (Formals & Matriculation)

)*As part of environmental policy during certain events such as formals, for more info check out the Environmental Policy section in the General JCR Handbook

Nice to Have

Alarm Clock	Arts & Crafts	Games
Hot Water Bottle	Keyring	Photos
Pack of Cards	Stationary	Sewing Kit
	Snacks	
	Tea/Coffee	

What Not to Bring

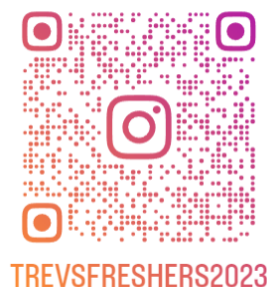
- Animals- Health and Safety means no pets
- Candles and Incense- The bane of fire alarms
- Plug in fairy lights- battery-powered only
- Fridges- Only allowed for medical purposes, each landing will also have a shared fridge.
- Irons- Fire hazard, however they can be borrowed from College for free
- Colour Catchers- Unfortunately, not allowed in the College washing machines
- Printer- College provides a printer already and people will treat yours as communal
- Toasters/Kettles- They are already provided in shared pantries, not allowed in your room

This is a non-exhaustive list

Social Media



Instagram: trevsfreshers2023



TREVSFRESHERS2023



Facebook: Trevelyan College Freshers 2023
(Official)



Useful Links

College Maintenance:

https://forms.office.com/Pages/ResponsePage.aspx?id=i9hQcmhLKUW-RNWaLYpvlJG8n_DU0H5Ko74f5L3qtYZUMENKMVE1SDQ5UkJOOTFCTEFGWExHWjlaOy4u

eCommerce system: <https://pay.durham.ac.uk/>

Trevs JCR Website: <https://trevsjcr.com/>

College new students webpage:

<https://www.durham.ac.uk/colleges-and-student-experience/colleges/trevelyan>

Room Booking Link: [Trevelyan College Event](#)

[Bookhttps://forms.office.com/pages/responsepage.aspx?id=i9hQcmhLKUW-RNWaLYpvlJG8n_DU0H5Ko74f5L3qtYZUMENKMVE1SDQ5UkJOOTFCTEFGWExHWjlaOy4u&wdLOR=c9C5BCB25-6595-44B2-91F6-B4B04F444FDDings \(2\) \(office.com\)](https://forms.office.com/pages/responsepage.aspx?id=i9hQcmhLKUW-RNWaLYpvlJG8n_DU0H5Ko74f5L3qtYZUMENKMVE1SDQ5UkJOOTFCTEFGWExHWjlaOy4u&wdLOR=c9C5BCB25-6595-44B2-91F6-B4B04F444FDDings%20%28office.com%29)

College Funding: [College Funding - Durham University](#)

Transition to Higher Education: [Transitioning to Higher Education Support and Information - Durham University](#)

College Sharepoint (requires Durham Email):

<https://durhamuniversity.sharepoint.com/teams/TrevelyanCollegeUndergraduateWelcomeme2022?CT=1686503304087&OR=OWA-NT&CID=3690ea42-807c-74d7-f171-392e4a50890f>

Bill Bryson Booking Link: [Space Bookings: My Bookings \(dur.ac.uk\)](#)



Room Maintenance QR
Code

Useful Information

Term Dates 2023/24

2023	
Induction Week	25th September- 1st October
Michaelmas Term	2nd October- 8th December
Christmas Vacation	9th December- 7th January
Epiphany Term	8th January- 15th March
Easter Vacation	16th March- 21st April
Easter Term	22nd April- 21 June
Summer Vacation	22 June- 29th September

Meal Times

	Breakfast	Lunch	Dinner
Monday-Friday	08:00-10:00	12:00-13:45	17:00-18:45
Weekends	08:00-10:00	11:30-13:30 (Brunch)	17:00-18:45

Bar and Buttery Opening Times

Bar	
Sunday- Thursday	20:00-23:00
Friday-Saturday	20:00-00:00
Formal Nights	18:00

	Buttery	Toastie Bar
Sunday-Thursday	19:30-23:00	20:00-22:30
Friday-Saturday	19:30-23:30	20:00-23:00

Computer and Information Service

General Information

Durham University has its own department Computing and Information Service (CIS) this can be found online (<https://www.dur.ac.uk/cis/>), twitter (@Durhamuni_CIS) or there is a department in the Bill Bryson library, if you have any problems make sure to get in contact. They are responsible for your internet connection and the public computers (Network Service PCs). CIS also provides free technical support, website hosting, printing and a whole bundle of other services.



If you don't have your own computer, Trevs has a 24 hour computer suite with free use for any College member and nearly all libraries and departments have their own computers available for use.

There are printers in College, the libraries, and in subject departments. Printing can be done throughout the university via your campus card, and credit can be topped up online at the link below. Printing at Durham is extraordinarily easy and more information can be found here: <https://pay.durham.ac.uk/print-credit-purchase> Trevelyan's website (trevsjcr.com) is also an essential part of finding out about: daily news, welfare information, contact forms and important documents.

Campus Cards

During Welcome and Orientation Week (Freshers' Week), you'll be directed to verify your identity in one of the College offices and collect your campus card. Prior to arriving, you should have enrolled online, uploaded a photo, and if your photo has been accepted then you can collect your campus card in College. You will need to bring either a passport, driving licence, or birth certificate to verify your ID when you collect- ensure the details you enter during online enrolment match those of the physical ID. Your campus card is needed for everything in Durham; accessing other College bars, getting discounts in shops, booking out rooms or equipment in College. If lost, you will be charged for a replacement campus card.

Online Registration

Registration for modules takes place online. More information regarding this process will be available when you arrive.

Any Problems

If at any point you have issues or questions, don't hesitate to ask your Freps or contact the College Student Support Office. If they can't help you, then they can point you in the right direction of who to contact. This is a stressful time for everyone so don't panic if you're rushing to get everything done, the staff appreciate how complicated it is and tend to be lovely about it!

JCR Welfare

trevelyan.welfare@durham.ac.uk

Instagram & TikTok: trevswelfare

Facebook: Trevelyan College Welfare

JCR Welfare is here to help you throughout your time at Trevs and to make sure you are safe and happy so you can make the most of your university experience! So, what does that involve?

- Drop-ins throughout the week where you can chat about anything.
- Signposting to various support services within the university and beyond.
- Providing a range of sexual health and sanitary supplies.
- Running awareness campaigns on everything from housing to mental health.
- Putting on welfare drop ins during events.

As well as a notice board near the post room, welfare has a few social media accounts. Instagram is used for posting information on events as well as advice and guidance related to our campaigns or topical issues.

WELFARE OFFICERS:

Alysia Orbell (she/her) and Matthew Hall (he/him)

Hey Trevs, we are Matthew and Alysia: your co-welfare officers for 2023/24. We and the rest of the welfare team are here to support you through your time at university, helping to ensure you have the best possible experience. We can support you through a range of situations, as well as being available for a general chat. We are best found in our regular drop-ins (held in the B-ground Welfare room), but we can also be contacted by the email above. No matter the nature or level of support you seek, we can provide you with information on the relevant support services available in Durham and how to access them. Alongside this, welfare provides you with sanitary supplies and sexual health supplies that can be collected from us. This year we are aiming to increase the number of activities we put on to help boost mental health too including meditation sessions and crafting.

Alongside providing reactive support, Welfare also runs awareness campaigns covering a range of issues which are common at University: mental health, sexual health, alcohol awareness, housing etc. These campaigns are organised by the Welfare Awareness Committee which we chair. The committee is a great way for you to actively get involved with welfare, so please get in touch if you'd like to know more. Feel free to contact us if you have any questions or want to chat, we will be happy to help!

ASSISTANT WELFARE OFFICERS:

Sarah McCutcheon (she/her) and Charlotte Hampton (she/her)

Hi Trevs! We're Sarah and Charlotte, your Assistant Welfare Officers. We work together with Matthew and Alysia to provide any support that you may need during your time in College. The main aspect of our role is to run weekly drop-in sessions with the rest of the welfare team, where anyone can come for a casual chat or to talk about any issues you may have. Importantly – biscuits are always provided! Alongside the Welfare Committee, we help organise awareness campaigns on topics ranging from mental and sexual health to alcohol awareness and housing.

During major College events you can find us in the designated welfare room where you can come for some biscuits, a breather, or some questionable chat. We look forward to meeting you and feel free to send us a message with any questions!

PEOPLE OF COLOUR REPRESENTATIVE:

Mihir Joshi (he/him)

Hi, I am Mihir, the POC rep for this year. I look after the welfare needs of any persons of colour at Trevelyan College with one goal: making everyone feel at home and fostering an environment conducive to learning and having fun! In my regular drop-in sessions, I will discuss your needs, questions and have a chat; I will also listen to your proposals and suggestions. I look forward to hosting fun and inclusive events with your support this year. Have a kickass time at college!

LGBTQ+ Rep:

Charlie Morris (they/them)

Hi, I'm Charlie (they/them pronouns) and I am the LGBTQ+ Rep here at Trevs! I'll be running drop ins and events as well as sharing information on the Instagram (@trevelyan LGBTQ+ society). I'm looking forward to meeting you all and am always open to suggestions and questions :)

Working Class Representative:

Elizabella Belbali (she/they)

Hi, I'm Bella, your Working-Class Students' Representative. My aim is to solidify and further develop a supportive atmosphere for working class individuals in Trevs. This will include increasing the amount of welfare campaigns highlighting working class issues and ensuring working class students experience equal opportunities at Trevs.

Durham Student Associations

As well as welfare positions in college there are organisations at a wider university level to get involved with:

- Durham Students with Disabilities Association
- Durham People of Colour Association
- Durham Trans Association
- Durham LGBT+ Association
- Durham Womxn's Association
- Durham Working Class Students' Association
- Durham Mature Students' Association
- Durham International Students' Association

Details about these as well as links to their social media accounts can be found on the SU website under groups the associations at <https://www.durhamsu.com/associations>

Durham Disability Support

You are not alone - approximately 20% of students are currently registered with the Disability Service.

ELIGIBILITY

All students who need it, including (but not limited to) students with:

- A specific learning difficulty such as Dyslexia, Dyspraxia or ADHD.
- A condition that places you on the autistic spectrum.
- Asperger's syndrome.
- A sensory impairment.
- A physical condition affecting your mobility.
- A mental health condition.
- A long-term illness.

SUPPORT

The DDS offers a variety of professional support and advice, including:

- Advice before you arrive at Durham.
- Contact with a Disabilities Adviser upon arrival.
- Individual Student Support Plans Liaison with departments and tutors.
- Help with applying for disability related financial support.
- Referral for regular Study Skills or Mental Health support Specialist support from qualified Mental Health Advisors.
- Assistive Technology support.
- Loans of equipment, including digital voice recorders.
- Library support, including extended loans and assistive software.
- Support with examinations, such as extra time if recommended.
- One to one tuition to help develop academic reading and writing skills, effective research skills, revision techniques and exam skills.

Make an appointment! Appointments are held at the Palatine centre: send an email to disability.support@dur.ac.uk.

You can also contact the College Student Support Office if you have any questions or would like some more information

Nightline

0191 334 6444

FACEBOOK - @DURHAMNIGHTLINE

INSTAGRAM - @DURHAMNIGHTLINE

NIGHTLINE@DURHAM.AC.UK

Durham Nightline is a fully student-run listening support service exclusively for Durham students - you can contact us about absolutely anything, and we'll listen and talk things through with you. Here's what Nightline can do for you:



- We have a phone line (number on your campus card) as well as an instant messaging service available through our website.
- We don't give advice—we're here to support you through your own decisions, at the end of the day you're in control; we can never know your full situation, or what the right thing for you might be.
- We're a fully anonymous and confidential service—we can't trace your call or know anything beyond what you tell us, and that information never goes beyond the volunteer you speak to; we don't pass information along.
- No volunteer will ever judge or assume your situation, regardless of what you want to talk about we're here. We're not linked with any religion/political group/other societies; you can talk to us about anything.
- It could be you're in a really difficult situation and need support, or that you're walking home alone and would rather have someone to talk to.
- We train new volunteers three times a year, so follow our social media or drop us a message for more information on volunteering with us.
- We hope your time at Durham is amazing, but there may be moments where it's a little less than that, so if you need someone to talk to, we're here.

OPEN 9 PM- 7AM Tuesday-Saturday
(Check their site for updated times)

Consent Matters

With the increased awareness of the extent of sexual violence in universities throughout the country, Trevs and Durham University are trying to do their part in increasing understanding of these issues. As a part of this, we encourage all incoming freshers to complete the online consent matters course. This is an evidence-based course covering the areas of sexual consent, communication and relationships and bystander training in four modules.



Once you have your Oracle Learning login details you are free to complete the module at any time. Please follow this link:

https://ehjb.fa.em2.oraclecloud.com:443/hcmUI/faces/deeplink?objType=WLF_LEARN_LEARNING_ITEM&action=NONE&objKey=learningItemId%3D300000347756443

If you have any questions on the course or want to chat about any of its content, come and speak to the welfare team or contact the College Student Support Office at trevelyan.studentsupport@durham.ac.uk

Money Matters

JCR Finance

The JCR has 3 main sources of income:

- JCR Levy, paid by each member of the JCR in their first year. This is a £140 one off membership fee, paid to the JCR, giving you access to a huge number of incredible opportunities, such as sports teams, music & drama societies, and amazing events. Don't forget to become a member!
- The Composition Fee, a grant provided by the University.
- Income from service and investments, such as the pool table, and selling things such as event T- Shirts.

These sources of income then fund JCR facilities (such as Pool table and upper JCR), Trevs Day (an entire College day of celebrations after exams), smaller events such as bar nights, JCR clubs and societies as well as boring but important things like licensing! Currently, the JCR accepts payments through the E-commerce system for certain events and activities alongside card payments and bank transfer -Information about payments will always be circulated well in advance of any event!

eCOMMERCE System

Portal site: pay.durham.ac.uk

Payments for things such as your JCR Levy, gowns, events, formals and gym membership can all be done through the University's eCommerce portal. The link above takes you to the general webpage, where you will have to sign up with a personal email or sign in with your Durham Student email once you have access to it. You will find the available options to you under:

- Individual Services > Optional College Payments
- Event Booking > Colleges and Common Rooms > Membership Subscription
- Event Booking > Colleges and Common Rooms > Event Booking

You will also receive an in depth email with specific links for all these optional charges shortly. You'll also be able to pay by card or cash - for those without UK bank accounts yet - in Freshers' week.

Where to Keep Your Money

There are quite a large number of banks in Durham so look around for the best bank for you. Look at what they are offering: some offer a 16-25 Young Persons railcard, cheap insurance or free overdrafts. Make sure you are aware of the overdraft your account has and any charges for exceeding your overdraft as well as what will happen when you graduate.

Insurance

Your personal items (laptops, phones etc.) are used at the owners own risk and the JCR bears no responsibility for loss or damage. You should check your home insurance policy to see if your personal items are covered or if you should invest in insurance to cover them. Also, Trevs JCR's insurance does not cover sporting activities, however contact Team Durham for details of what their sports insurance covers (which is part of the Team Durham fee on your first bill).

Your Personal Finance

Note that if you will be receiving a maintenance loan and/or tuition fee loan, that these are paid through Student Finance England (or equivalent), and that the Uni can't confirm your registration until you have completed University registration. All information on Uni registration will be provided once you arrive.

Finance for Freshers - Durham University

If you are worried about your finances, there is a wide range of support available to you. You should contact the Student Support Office via trevelyan.studentsupport@durham.ac.uk and schedule an appointment with the Assistant Principal who will be able to advise you on support available.

There are various other costs that you will encounter when you come to university. Many of which can be found at pay.durham.ac.uk. This list summarises some of the costs you will incur (this is not exhaustive):

- Gowns - New gowns cost £57, sold at the start of Freshers' week (limited number of 'first come-first served' second hand gowns available for £37). Gowns are required for Matriculation, a compulsory ceremony for induction into the University. They are also necessary for the majority of Trevs Formal Dinners! Gowns can be loaned for matriculation but be aware that they are required for multiple occasions whilst at Uni!
- JCR Levy - at £140, these allow you to enjoy everything the JCR has to offer for the whole of your time as an undergraduate in Trevs. If you have any questions or concerns, don't hesitate to get in touch with the President, George Little, or the Treasurer, Kush Pandey.
- Platinum Pass (see the form in your Freshers packs for further information) - for the big College bops and balls throughout the year that nearly everyone attends - this costs £87 and purchasing this ticket will save you £22 in the long run!
- Gym membership - Trevs has their own gym which is available for JCR and non-JCR members to use throughout the year. For JCR members, membership fee is £50. For non-JCR members, membership fee is £160. These are annual memberships that allow you access to the gym throughout the academic year and can be purchased online.
- Formals - these happen about once a fortnight and start at roughly £9.00 for a full three course meal but the price can increase depending on the occasion and menu.
- Subscription Fees to Societies - these vary hugely depending on the society.
- Social Life - completely dependent on the individual!

Saving Tips

- Buy a Platinum Pass - and save £22 later on in the year.
- Look on Amazon and charity shops for textbooks - but remember to use the library!
- Your campus card acts as an NUS student card, so always ask for a student discount.
- Travel can be expensive buy your tickets in advance - the coach is cheaper than the train!
- If you are going to travel by train, look into getting a 16-25 Railcard (saves a third on rail fares)
- Get involved - University is one of the only chances you will get to try out new sports and activities for a fraction of the cost in the 'real world'!

Frequently Asked Questions

Something in my room is broken. How do I fix it?

We have a form for students to report room maintenance, please refer to the “Useful Information” section for the link.

How can I use the gym?

If you want to use the gym, then a gym membership is required which is £50 a year if you have paid the JCR Levy (£160 a year for non JCR members). You must also be inducted into the gym by the gym reps Angus Hong and Shameer Sheraz. Gym memberships can be purchased online at pay.durham.ac.uk under Optional College Payments. There is a rule of 2 people minimum in the gym at any time.

Can friends stay in College?

Absolutely! Friends can stay up to three days; any longer would require staff permission. Camp beds can be rented from the JCR Exec Office during drop-ins with any form of ID.

What does the JCR provide?

In addition to events, formals, and committees that you can get involved with, the JCR also has a whole room full of items you can rent out. From sports equipment to stationary supplies, the JCR will hire out plenty of items, so long as you leave a valid ID as a deposit. You can also apply to FinComm to create new societies if you think the Trevs community is missing something!

What if the College Printer runs out of ink or paper?

The JCR Office should have plenty of paper, and for new ink contact the Publicity Officer (Tennyson Godsell) in order to notify CIS.

Do I need a TV Licence?

If you decide to bring a TV with you and you want to watch BBC iPlayer or live events, then you will need a TV Licence. There are also TVs around College, and the bar will screen major live events such as football, rugby, or Eurovision.