

# Grey College

New Undergraduate Student Welcome Handbook 2024-25

## Welcome to Grey!



Welcome to Grey College, a place you are going to come to know and love, and call home for the next three or four years. We look forward to welcoming you to our College Family during Induction Week.

欢迎大家来到Grey学院，这里将会是一个让你所了解且热爱的地方，更会是在接下来的三四年中，一个让你称之为家的地方。在新生周当中，我们期待你的加入！

Willkommen am Grey College. In den nächsten drei oder vier Jahren werden Sie Gray als Ihr Zuhause kennen und lieben lernen. Wir freuen uns, Sie während der Einführungswoche in unserer College-Familie begrüßen zu dürfen.

Bienvenido a Grey College. Durante los próximos tres o cuatro años, conocerás y amarás a Gray como tu hogar. Esperamos darle la bienvenida a nuestra familia universitaria durante la semana de iniciación.

*All the staff and current students at Grey College are looking forward to welcoming you to our special community this coming September. This handbook has been designed so that it has all the necessary information to enable you to complete all the pre-arrival activity and tasks. I am looking forward to welcoming you all to Grey College towards the end of September*

Rhian Davies, Vice-Principal

*Our community stretches well beyond just the college, it's a community of amazing and diverse people. We are students, alumni and staff who have all had our Durham University experience enhanced by Grey.*

Calum Cook, JCR President

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## PRE-ARRIVAL CHECKLIST

Task	Deadline for Completion
Complete the College Online Registration Form (after reading the whole of this Welcome Booklet).	9th September 2024
Complete JCR Information (for Freshers T-shirt etc.)	9th September 2024
Read and Sign College Social Code	23rd September 2024
Complete College Online charges, from payment platform, for JCR membership, Welcome Week etc.	23rd September 2024
Complete the online Consent Matters Course.	1st October 2024
Return Licence Agreement and pay £200 Advanced Rent	Within 5 (five) days of receiving the Accommodation Offer
<b>Complete University Enrolment, including uploading a photograph.</b>	<b>As soon as you get your username and password</b>
Medical Registration	Prior to arrival at Durham

## ARRIVAL AT GREY COLLEGE

The University Welcome and Orientation period for new students (known as Freshers' Week) starts on Monday 30th September 2024, although welcome activities will start on the evening of Saturday 28th September at Grey. Please see below for arrival dates to Grey College.

### Students who are UK residents

Students coming from within the UK are asked to arrive at Grey College on **Saturday 28th September**.

- Anyone travelling by public transport is asked to notify us of their approximate arrival time when completing the online College Registration form - [Grey College Undergraduate Registration Form 2024](#)
- Anyone travelling by car will need to arrive in one of our designated arrival slots. This will allow us to manage the traffic and control the number of students arriving at any one time. Sign-up for arrival slots will be circulated at the start of September, and these run from 9 am— 4 pm.

### Students who are not UK residents

Licence Agreements commence on Wednesday 25th September for students travelling from overseas and the first meal provided is on the evening of that day. An additional charge is payable to cover room and catering for this period and will be detailed in your Licence Agreement.

Students coming from outside the UK are asked to indicate their planned arrival day and time to the College on the registration form to help our planning, and make sure we are able to welcome you.

- Students coming from overseas may wish to use the **University's free Meet and Greet** (welcome) Service available on the 25th and 26th September for those who arrive at Newcastle Airport, details of which can be found at [www.durham.ac.uk/study/international/arrivals/](http://www.durham.ac.uk/study/international/arrivals/)

### WHAT HAPPENS ON ARRIVALS DAY?

When you arrive at Grey, our team will welcome you and show you to your room. Our Freshers Reps (FReps) can help you to unload your luggage. For those travelling by car, once your vehicle is unloaded you will need to move it to make space for the next group of arrivals - we can direct you to a nearby car park (there is no parking charge for this).

For students from overseas who arrive outside core hours, one of our staff will be on hand to welcome you and show you to your room and provide further information on what to do the following day.

### Early Arrivals

Any student who wishes to arrive at Grey College earlier than the commencement of their Licence Agreement should email [grey.admissions@durham.ac.uk](mailto:grey.admissions@durham.ac.uk) to check availability and book this, for which there will be a charge of £27.50 (Standard Room) or £30 (En-suite room) per day.

## COLLEGE PRE-ARRIVAL TASKS

The tasks below can all be completed online. Relevant links to some of them will be circulated in further communications over the coming weeks.

### ON-LINE REGISTRATION (Deadline 09:00 BST on Monday 9th September)

All new students should complete the Online College Registration by 09:00 BST on Monday 9th September. This can be found [here](#) and covers the following:

- Arrival information – Method of transport (UK students) and date/time of arrival (Students coming from overseas only);
- Dietary Requirements for catering as Grey College is a fully catered college;
- Information on access needs for fire evacuation;

### JCR WELCOME LETTER

Please read the letter from our Junior Common Room (JCR) President Cal Cook [here](#). To enable the Junior Common Room to help plan some of their welcome activities they request some further information from new students, which should be **completed on their [form](#) by 9th September 2024**.

### COLLEGE SOCIAL CODE

This has been developed by the College and JCR (our student body) in partnership to ensure that the social life of College clubs, societies and committees adds to the wider College Community. This should be **completed by ALLL new students [here](#) by 23rd September 2024**.

### MEDICAL REGISTRATION AND VACCINATIONS

All students should register with a local medical practice as part of the National Health Service. It is vitally important that all students coming to Durham register so that they are able to access health care in Durham when they need it, and is especially important if you have an ongoing health condition. More information can be found at [Medical Registration and Advice - Durham University](#)

Most students choose the [Claypath and University Medical Group](#). Pre-registration is by an online process, which can be done before you arrive in Durham. Pre-registration is available here, [Student Pre-Registration – Claypath and University Medical Group \(durhamstudenthealth.co.uk\)](#)

As part of the registration, you will be asked whether you have an NHS number or not. You will only have a number if you have previously registered with a doctor in the UK, but you can still complete this online registration if you are an overseas student and don't already have an NHS number.

All students are advised to check that their required vaccinations are up to date. Check with your current doctor that your vaccinations for measles, mumps and rubella (MMR), meningitis MenACWY, and Covid-19 are up to date. If they are not, please arrange to receive them before you arrive in Durham. If you are unable to do this, please seek advice about accessing vaccinations from your new medical practice as soon as possible after arrival. Further information is available here, [Vaccinations - Durham University](#)

## PAYMENT OF OPTIONAL CHARGES

There are a variety of optional fees that students can opt to pay. These can be paid in advance of arrival by accessing the appropriate web link from our arrival information, taking you to the online payment platform which will be made available during the first week of September. Further details about these charges can be found on page 16 of this booklet.

## CONSENT MATTERS

Durham University recognises the significant impact of all experiences of sexual violence and is committed to promoting a culture in which sexual violence is not tolerated and will be addressed. To achieve this, all members of our University have a responsibility for upholding the principles of dignity and respect. Before the conclusion of Welcome and Orientation Week, all new students are therefore required to complete the online course, 'Consent Matters; Boundaries, Respect and Positive Intervention', which is available on Oracle Learning before participation in College-based clubs, societies or committees, or activities with Experience Durham. Access to Oracle Learning will be available to you upon completion of University registration. You will also receive an email with a link to the course.

**During the College Registration Day, staff at Grey College will require you to confirm that you have, or will, complete this course by Tuesday 1st October 2024. This needs to be done before Matriculation on the 2nd October 2024.**

We hope that all students will find the course interesting and commit to maintaining our valued culture of respect at Durham University.

For more information, or to view Durham University's Sexual Misconduct and Violence Policy, visit [durham.ac.uk/sexualviolence](https://durham.ac.uk/sexualviolence)

## POLICE, FIRE AND HEALTH & SAFETY

All students will need to be aware of Police and Fire Safety, and complete our Health and Safety modules prior to arrival.

- **Fire Safety:** Being aware of fire safety advice is extremely important. All students are asked to watch this [video](#) in advance of their arrival at Durham.
- **Police Liaison:** The University enjoys a positive working relationship with Durham Constabulary, including making sure all new students have the best and safest experience possible in the City. All new students should access information & watch a video **by PC Gary Thompson, our Police Liaison Officer** [here](#) .
- **Health and Safety for Resident Students:** There are a number of things all our residents should be aware of before arriving in Durham. Further information will be circulated in September and can be accessed [here](#).

## UNIVERSITY REGISTRATION PROCESS

All students should complete the following to enrol for their programme of study at Durham and to enable them to be registered as students at Durham. If you do not complete registration, there may be an impact on the following:

- Accessing your University email, exam information and results;
- Getting a campus card.

### ON-LINE ENROLMENT

Please update or confirm your personal information and accept the University's regulations. It's really important that you complete this before arriving in Durham (in particular your personal details and tuition fee information). **Further information can be found at this link** [Checklist for New Students - Durham University](#).

In the next week or so we'll email you your Durham username and password for your University IT account so you can start to Enrol with the University. This information will be sent in two separate emails that will be one day apart. They will be from [noreply@durham.ac.uk](mailto:noreply@durham.ac.uk) and will be different from our usual emails.

Please check your Junk/Spam folders so you don't miss them. If you don't receive the emails, please contact our Student Records Team at [student.records@durham.ac.uk](mailto:student.records@durham.ac.uk).

If you have received the emails, but are having difficulties logging in, please contact [the IT Service Desk](#). Once you receive both emails:

- Visit our [Change Password page](#) and update your password;
- [Set up Multi Factor Authentication](#);
- Log in to [Banner Self Service](#) to enrol with the University;
- Complete online Enrolment and upload a photo for your campus card.
- You will need the following information to hand to complete Enrolment:
- Term-time address, if residing in Grey College, is Grey College, South Road, Durham, DH1 3LG;

Thinking about consent

Accessing support

Looking out for others

STUDENT SUPPORT

Durham University

Boundaries, Respect and Positive Intervention

CONSENT MATTERS

Available on Oracle Learning



- Emergency Contact Details;
- How your tuition fees will be paid;
- A photograph to upload so that your campus card can be prepared ready for collection when during the College Registration.

### **VERIFICATION OF IDENTITY**

This is completed at the College Registration event upon your arrival at Durham Don't forget to bring your Passport , Photo Driving License or your current Biometric Residence Permit with you to Durham. You will then be able to collect your campus card.

### **MODULE SELECTION**

It is essential you don't begin selecting optional modules until 1st September, and after your Department has been in touch to offer you guidance, so you can make informed choices about your module choices. If you have completed Enrolment and haven't heard from your Department about selecting your optional modules, please [get in touch with your Department.](#)



## GREY COLLEGE ACCOMODATION

Grey College is a fully catered college providing three meals per day during the periods of undergraduate terms. For term dates, please see the last page of this booklet.

### ACCOMODATION AT GREY COLLEGE

Most Freshers at Grey live in standard rooms having what we term 'shared' bathroom facilities. Each corridor, or section of a block, has a number of private shower cubicles and toilets. Grey does have some en-suite rooms available for Freshers, but these are allocated to students having specific medical conditions in the first instance.

We do have thirteen shared rooms, so some freshers at Grey College may have to share a twin room. Students are normally only exempt from sharing if they are able to provide evidence of a medical condition which would require a single room.



### LET LENGTHS AND RESIDENCE CHARGES

As indicated

- **SHORTER LET, EN-SUITE ROOM\*:** For residence during all three terms, but including the Christmas vacation only. It does not include accommodation during the Easter vacation and your room must be completely cleared during this period. You can, however, use the under-bed storage for non-valuable items at this time.
- **STANDARD LET, STANDARD ROOM (i.e. non en-suite):** For residence during all three terms, including **both** the Christmas and Easter vacations.

\*A student who requires an en-suite room or larger size bed, due to a disability, as defined by the Equality Act 2010 and which is supported by appropriate medical or diagnostic evidence, will not be required to pay the supplementary charge.

We have some bedrooms with 3/4 size beds, which do have an additional charge.

For a list of University residence **charges** please see [here](#).

Students who are on a Shorter Let and wish to remain in residence during the Christmas vacation may be required to move to an alternative room or to another College during this period.

### **SECURING ACCOMODATION**

Students who have met the Accommodation Guarantees from the University will receive a Licence Agreement and 'Particulars of Offer' letter via email within a week of receiving their confirmed allocation to Grey College. This must be agreed and the advanced rent paid within 5 (five) days of receiving your offer.

**Your accommodation is not guaranteed until this is done.** Please note this is non-refundable!



## FINANCIAL INFORMATION

Important financial information, including details of costs and financial support options, can be found at this [webpage](#).

### TUITION FEES

Students confirm how these are being paid as part of the online registration process.

### YOUR MAINTENANCE LOAN

The university cannot confirm your registration to Student Finance England (or equivalent) until you have completed the University enrolment process, including verification of identity. It takes 2 - 4 working days from confirmation of enrolment to your payment being received.

### RESIDENCE INVOICES AND OTHER COLLEGE CHARGES

All sums due to the College, are assembled on a single invoice which will be e-mailed to your Durham e-mail account.

The advanced rent payment for accommodation will be taken off the total costs.

Payment is then requested in three equal instalments over the course of the year. Most students opt to set-up a Direct Debit to pay this invoice, which is the University's preferred method of payment. In this case, payments are taken on 1st December, 1st February and 1st June. If you don't set-up a Direct Debit you are responsible for paying the fees on time, on the dates given on your invoice (before the Direct Debit dates).

The residence charge itself will depend on the type of room allocated. In addition, the international early arrival charge will also be added where applicable. It is anticipated that the invoice will be raised and emailed to your Durham email address early in the academic year.

### DURHAM GRANT

For students in receipt of the Durham Grant, this will be paid into your bank account even if you are living in College accommodation. **We strongly recommend that you use your Durham Grant to pay your College accommodation.**

**You will not be paid unless you provide the University with your bank sort code and account number.** Shortly after you are informed about your Durham Grant, the Student Financial Support Office will send you an e-mail telling you how to do this.

You will only receive your payments if you are a fully registered student of Durham University on the payment date. You will stop being a fully registered student if you suspend your studies or if you withdraw from your studies.

## OTHER FEES (NOT PART OF RESIDENCE INVOICE)

There are a variety of optional fees that students can either opt-into or opt-out of paying. These can be paid in advance of arrival by accessing the appropriate web link from the college arrival pages, which will be made available in early September when further information is circulated. These will be payable via the University e-commerce system, which is also used for payment at attendance at events through the year, and should be signed-up to using your Durham email address.

### STUDENT COMMON ROOM CHARGE (£195 for 3 years inc. VAT)

The University and College assume that the majority of our students wish to fully participate in the life of the JCR, to benefit from what it has to offer; further information on the benefits can be found below. Students are strongly encouraged to pay for their JCR membership in advance of arrival at Durham via the online platform, details of which will be circulated to students in early September.

Grey College JCR is run by students, for students. They provide extracurricular opportunities for students throughout their time here, running large-scale events, organising sports teams and societies, encouraging student development and providing support services to students. On joining the JCR, you'll be part of a community of over 1200 students.

#### JCR Member Benefits:

- 1) Participation in over 50 different JCR-run sports, societies and committees (apart from our Rowing Club)
- 2) Discounted prices and early-access booking for events across the year, including Winter and Summer Balls
- 3) Free ticket each year to Grey Day
- 4) Discounted price for access to our on-site Gym
- 5) Access to JCR Sports, Music and Tech equipment
- 6) Can run for JCR positions and vote in JCR meetings
- 7) Represent the JCR in unelected committees and help with event planning, charity fundraising, welfare campaigns, managing our finances and much more!
- 8) Access to the JCR Room, equipped with a free-to-play Pool Table and Table Tennis Table

Grey College JCR is an independent charity that operates entirely in support of their members' social, sporting and wellbeing whilst they study here at Durham - don't miss out!

**We offer the JCR Membership Fee to you, encompassing your full time here at Durham, at a cost of £195 for students starting a 3-year course and £235 for a 4-year course.**

Please contact [grey.president@durham.ac.uk](mailto:grey.president@durham.ac.uk) for more information, or [treasurer@greyjcr.co.uk](mailto:treasurer@greyjcr.co.uk) if you would like to apply for support with paying for the Membership Fee. Please check out our website [here](#) if you would like any further information about the JCR. Make sure to follow @grey\_sabbs on Instagram to not miss out on the latest news.

#### Opting-out of the JCR

If you're thinking about not joining the JCR we would encourage you to first contact Calum, our JCR President [grey.president@durham.ac.uk](mailto:grey.president@durham.ac.uk) to make sure that it is the right decision for you.

## WELCOME WEEK CHARGE (£29 inc. VAT)

Grey College Junior Common Room (JCR) organises a variety of events during the Welcome and Orientation Period. These are designed to help all our new students get to know each other and settle into College life including social events, talks, tours and society fairs. The cost of participating is £29 and includes a T-shirt. Welcome week must be paid for via the payment platform that will be circulated to students in early September in advance of participation and refunds are not possible past arrival at Grey College. Students are therefore encouraged to access the payment system when it becomes available in advance of their arrival to save issues at the Grey College Registration.

Grey College will be covering the Welcome Week Charge for students who are eligible for a “**Grey College Bursary**.” These students will still need to sign-up for the Welcome Week prior to arrival, but will be provided with information on how to indicate they are recipient of this Bursary when the payment link is circulated in early September. Details of those eligible for the Bursary will be made available at the same time.

## GOWN (£50)

The wearing of a gown is compulsory at Grey College when attending Formal Meals during term time. Gown purchase is optional during the College registration process, when you will be able to collect, sign and pay, via debit or credit card, for a gown.

We have a limited supply of second hand (laundered) gowns, available priced at £25. If you would like to be considered for a second hand gown, please email [grey.admissions@durham.ac.uk](mailto:grey.admissions@durham.ac.uk) with your height, and we will check availability, on a first come first served basis.

*Grey College will be covering the Gown Charge for students who are eligible for a “Grey College Bursary.” At the gown collection during College Registration, the person taking payment will know this. Details of those eligible for the Bursary will be made available when information on the JCR and Welcome Week Charges.*

## LINEN PACKS (OVERSEAS/ISLANDS STUDENTS ONLY)

Students arriving from Overseas and the Islands, who are resident in the College can order and pay for a Linen Pack including duvet and cover, pillow and pillow case and one sheet (singles cost £35, doubles cost £53) and payment made in advance of their arrival. These will be in your room ready for your arrival. Payment should be made via the website below before **Monday 23rd September**:

Singles - <https://pay.durham.ac.uk/optional-college-payments/grey-college-single-bedding-packs----24-25>

Doubles - <https://pay.durham.ac.uk/optional-college-payments/grey-college-double--bedding-packs-24-25>

## WELCOME WEEK ACTIVITIES

There will be a whole range of activities to undertake during Welcome and Orientation (Freshers) Week to welcome you to Durham. These will include events run by both Grey College, Grey Junior Common Room (JCR) and your Department.

In college, the following (and more) activities will be undertaken:

- Welcome events and ice-breakers;
- Identity verification, Campus Card collection and gown collection;
- Talks on Wider Student Collegiate Life, Consent and Community;
- Health and Safety talks;
- Matriculation, the official welcome to the University;
- Social activities.



# INTERNATIONAL STUDENTS—SPECIFIC INFORMATION

## TRAVELLING TO DURHAM

To help with your travel plans, please see [this website](#).

## MEET AND GREET PROGRAM

New international students who arrive at Newcastle Airport on 25th and 26th September can book our free Meet and Greet Service. More information can be found at this [website](#).

Please email [international.meetandgreet@durham.ac.uk](mailto:international.meetandgreet@durham.ac.uk) if you have any queries about the Meet and Greet Service or your booking.

## LETTER REQUESTS

International students occasionally require letters of introduction. If you require either of these we will provide details with how they can be requested in September.

## RIGHT TO STUDY CHECK AND BIOMETRIC RESIDENCE PERMIT COLLECTION

All students from outside the UK and Ireland who need any kind of immigration permission must complete one of these checks every-year. The check can be completed before or after the College Registration process. Checks take place daily during the arrivals period and you will be directed to these by the College.

Biometric Residence Permits (BRP) giving students permission to remain and study in the UK at Durham can also be collected if required. Students who have opted to collect this from the University, can complete the Right to Study check at the same time.

The Student Immigration Service will email all students who require such permissions in September with additional information.

- How to collect their Biometric Residence Permit (BRP) on arrival in the UK (where applicable);
- How to complete a Right to Study check;
- Tuberculosis (TB) status certificates and completing a New Entrant Referral form (students from affected countries only);

Please note that the general requirement under the Immigration Rules for certain foreign nationals to register with the police (the “Police Registration Scheme”) has ceased .

If you need more information, please visit the [student immigration service website](#) and you can also seek advice via email: [immigration@durham.ac.uk](mailto:immigration@durham.ac.uk)

### \*eVisa

If you've been granted an eVisa you will have received an email from UKVI with details of your immigration permission and you will not receive a BRP or any physical documentation. [What is an eVisa?](#)



## ADDITIONAL INFORMATION FOR RESIDENT STUDENTS

### BICYCLES

Students who bring bicycles to Durham should ensure that they are stored in the College bicycle shed. You **will need to pay a £30 deposit for a bike shed key to the JCR upon your arrival at Grey College. Your deposit will be returned at the end of the year when you return the key.**

Bicycles should not be taken inside University buildings, including student bedrooms. Students who are found to have brought a cycle into their bedroom will be sanctioned. Considerable damage has been caused to College property in previous years by cycles being brought into buildings.

Students are advised to ensure that appropriate insurance is taken out against loss or theft of cycles.

### CATERING

College provides three meals a day, seven days per week during periods of Undergraduate Term. All dietary requirements can be catered for, please indicate these in our College Registration Form. If your dietary requirements are complex and you need to discuss them further, please contact Food and Beverage Manager, Nicola Gittins, after arrival.

### ENVIRONMENTAL SUSTAINABILITY

As a member of Grey College and Durham University you are part of a community which is proud to be committed to environmental sustainability. Greenspace is the name for Durham University's environment team. The team coordinates environmental initiatives across the University focusing on: energy, including the carbon management plan; waste; water; travel; and biodiversity

You can find out more on the Greenspace webpages, [Greenspace Movement - Durham University](#)

### INSURANCE COVER FOR STUDENTS

Basic contents insurance cover for items in your room is included as standard for student residents in all University accommodation by partnering with Endsleigh, the No.1 student insurance provider. Further information will be circulated in September ahead of arrival telling you how to register with My Endsleigh.

It's easy to underestimate the value of your possessions, and we're not just talking about your laptop and phone. Items such as your clothes, hairdryers and other smaller gadgets, like Fitbits and watches can all add up.

There is a short video explaining student insurance [here](#).

### LAUNDRY

Our washing and drying facilities are all card operated. The majority of our washing machines come pre-loaded with detergent and conditioner, but there are a few machines that will let you use your own detergent.

A **wash costs £5.00**; **tumble** driers are free of charge. You must not dry laundry in your bedroom as this will cause mould. All laundry rooms have clotheshorses to dry items that cannot be tumble dried—as such, please do not bring your own clotheshorse to College.

To use the washing machines in College you will need to download the *Circuit Plus App* and set-up an account. More details on this will be in your arrival pack.

## **LINEN**

All mainland UK-based students must bring their own bed linen (sheets, duvet, duvet cover, pillow, and pillow case). We'd recommend bringing a double flat sheet and double duvet as these can be folded to any size bed.

Overseas students (including students from Ireland/Channel Islands) can order and pay for a linen pack if desired as described earlier. Linen Packs which have been purchased will be ready in student bedrooms upon arrival and include: 1 Duvet, 1 Duvet Cover, 1 Pillow, 1 Pillowcase and 1 Sheet.

## **TV LICENSE**

There's nothing like that last minute goal, the nail-biting season finale or your favourite Friday night sitcom to bring students together, laughing, crying and cheering over a laptop in College.

If you plan on watching live TV, watching or streaming programmes live on an online TV service, or downloading, using BBC iPlayer, you will need a TV Licence. The College's license won't cover you and you may not be covered by your parents' license. You can check your eligibility and purchase a licence if needed [online](#).

## **PORTABLE ELECTRICAL EQUIPMENT**

The University has a legal duty to ensure that all electrical equipment used on its premises are safe. You will be sent a list of prohibited items later in the summer—please do not bring any of these items to College with you. For certain other items, Portable Appliance Testing (PAT) will be available in the College during Welcome Week. Some items are only allowed in the kitchenettes in each block.

There are some simple precautions you can take to prevent danger from portable electrical equipment in low-risk environments, such as University residential accommodation.

### **Extension leads and Bar Adaptors**

- To avoid overloading sockets and risk of fire, please check the current rating of the extension lead before plugging appliances into it. Most are rated at 13 A, but some are rated at only 10 A or less - the rating should be clearly marked on the back or underside of the extension lead. If not, refer to the manufacturer's instructions. Never overload an extension lead by plugging in appliances that together will exceed the maximum current rating stated for the extension lead. This could cause the plug in the wall socket to overheat and possibly cause a fire.
- Only use one socket extension lead per socket and never plug an extension lead into another extension lead.
- Use a multi-way bar extension lead rather than a block adaptor as this will put less strain on the wall socket. Some block adaptors do not have a fuse, which increases the risk of overloading and fire. The use of block adaptors which do not incorporate a fuse is not permitted in University premises.

## Using electrical products from other Countries

Using international appliances in UK sockets is dangerous if their plugs have not been converted for UK use, and it could result in a fire or electric shock. Travel adaptors are not appropriate long-term solutions as they are not a suitable nor safe alternative for continuous use.

Do not put yourself or others at risk by using international plugs in UK sockets!!

You can use a conversion plug to improve the safety of your international appliances. Please note that travel adaptors are not the same as conversion plugs. Conversion plugs have several benefits:

- They can be fitted easily, quickly and safely;
- They will make the electrical appliance safe for UK sockets;
- They will reduce the risk of fire;
- They will reduce the risk of electric shock.

We recommend you replace the appliance with a UK standard electrical product if the plug is not suitable for conversion.

## TRANSPORT AND MOTOR VEHICLES

Durham University is doing all it can to reduce the need to use private cars, making the best use of existing facilities, managing travel demands and promoting the use of more sustainable modes of transport. So, unless you meet the needs-based parking criteria or you are a blue badge holder, it's best to leave your car at home. There are loads of great alternatives like buses, bikes and taxis for getting around. Students can travel on Arriva bus services at discounted rates. Check out the Greenspace webpages for details. Links to cycle and walking maps are also available on the Greenspace Travel webpages. [Greenspace - Home \(sharepoint.com\)](#)

Students will not be entitled to apply for a permit to park on University premises unless they can evidence how they meet at least one of the needs-based criteria set out below:

Category	Criterion	Evidence
Disability	Student is in possession of blue badge.	Blue Badge
Academic	Academic commitments that require travel to placements not easily accessible by public transport	Statement from Supervisor
Social	Students who have caring responsibilities (for spouses / relatives)	Evidence by social care letter
	Students with childcare responsibilities for children under 12	Evidence by letter from school
Enrichment	Students who live in college and represent the University high performance sport and/or the Performing Arts and require a vehicle to pursue these activities off-campus or to transport specific equipment / instruments on-campus.	Confirmation received from Student Enrichment Directorate
Geographical (Livers Out)	Access to public transport (bus) expressed as a total door-to-door journey time based on a direct journey between home and university address is more than 75 minutes	Home postcode via student record

Eligible students must apply by completing and submitting a parking permit application form with supporting evidence, available from [Student Parking \(sharepoint.com\)](#). **Applications will be open at 8am on 19th August until midnight on the 8th September 2024.**

# TERM DATES 2024/25

Welcome & Orientation Week: 30th September 2024 - 6th October 2024

Michaelmas Term 2024: 7th October 2024 - 13th December 2024

Epiphany Term 2025: 13th January 2025 - 21st March 2025

Easter Term 2025: 28th April 2025 - 27th June 2025

All undergraduate students are expected to be back in residence the evening before the first day of each term

## CONTACT INFORMATION

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[www.durham.ac.uk/colleges-and-student-experience/colleges/grey/ugwelcome/](http://www.durham.ac.uk/colleges-and-student-experience/colleges/grey/ugwelcome/)